

# Boolean & Filter Techniques Made Easy

## 1. Boolean Operators

Boolean operators help refine your search by combining or excluding keywords:

- AND: Narrows your search by including results that contain all the terms.

Example: "renewable energy" AND "investment"

- OR: Broadens your search to include results with any of the terms.

Example: "solar" OR "wind"

- NOT: Excludes terms from your search.

Example: "recycling" NOT "plastic"

## 2. Example Search Queries

Here are some examples of effective search queries:

- "climate change" AND "policy"
- "AI in education" NOT "cheating"
- "privacy settings" AND "social media"

## 3. Using Filters

Filters help narrow down search results by:

- Date: Limit results to the past year, month, or custom range.
- Type: Choose between articles, videos, blogs, etc.
- Source: Select specific websites or domains (e.g., .edu, .gov).

Example: Use the filter to show only news articles from the past 6 months.

## 4. Tips for Refining Search Results

- Use quotation marks for exact phrases: "digital literacy"
- Combine Boolean operators for complex queries.
- Use site-specific searches: site:bbc.com "climate change"
- Use advanced search tools provided by search engines.